

# Oakhaven Montessori School

## Discipline Policy

### Approach and Simple Solutions:

Our goal is to help each child develop self discipline. The need for discipline is most often met by redirecting the child to a more appropriate use of energy.

Appropriate behaviors are practiced through the use of grace and courtesy lessons. A child may become partners with the teacher for a short time until able to self direct. Through the use of class meetings the group solves issues with solutions that are related, reasonable and respectful.

If a child is screaming, pinching, kicking, biting or hitting they are telling us, "help me. I am out of control." We will help the child by removing them to a safe spot where they can either observe the group, or do an activity and regain self control.

Under no circumstances is corporal punishment used or acceptable by any staff person, parent or caregiver at any time on school grounds, at school functions or on field trips.

It is important that your child feels safe and secure here. We will protect your child from injury to the best of our ability.

Any child exhibiting violent behavior that causes injury to a person or animal will be sent home from school. Aggressive behavior such as intentional biting, kicking, hitting, punching, or pushing are not permitted.

We need your cooperation and support to maintain peace and calm.

### Adverse Situations:

If your child is injured or injures another child here at school the incident will be noted in the log and a report will be completed and placed in your child's log section. Initial the log entry and take the report home. If your child injures or is disrespectful to someone his homework is to dictate or write an apology note, sign it and bring it the next day. For example: "Dear \_\_\_\_\_, I apologize for \_\_\_\_\_. The next time I will \_\_\_\_\_. To make amends I will do \_\_\_\_\_with/for you."

### **Intentional Injury Incident Policy:**

First Intentional Injury:

- \* Incident report 1 sent home.
- \* Child sent home with homework.
- \* Phone meeting with parent.
- \* Involved parents phone each other.

- \* Class meeting to problem solve.
- \* Apology note with amends.

**Second Intentional Injury**

- \* Incident report 2 sent home.
  - \* Child sent home with homework.
  - \* In-person parent conference with plan for at home & school.
  - \* Follow Through: As for Incident #1+
  - \* Outside: Partner with staff or caregiver provided by the parent\*\*: 1 week.
  - \* Inside: Assigned seat/brought work: 1 week.
- \*\*If staff cannot meet the needs of the class and supervise the child at the same time, the parent agrees to provide a caregiver or funds for a caregiver to supervise the child in question.

**Third Intentional Injury**

- \* Incident report 3.
- \* Child sent home for that day and next scheduled day.
- \* In-person parent conference with plan.
- \* Follow Through: As for Incident #2+
- \* Partnered with staff or caregiver provided by the parent & assigned seat w/ list: 2 weeks.
- \* If another intentional incident occurs within those 2 weeks the child is given a 2 week notice to withdraw from the program.

**Fourth Intentional Injury: Immediate Expulsion.**

Oakhaven Montessori School reserves the right to dismiss any child when the school believes that the placement of the child is not in the best interest of the child, another child, or the school as a whole.

**Parental Misconduct:**

If a parent/guardian engages in a behavior creating a danger or disruption to the children, staff, or the environment, the family may be required to withdraw immediately.

Mother/Guardian

Signature\_\_\_\_\_Date:\_\_\_\_\_

Father/Guardian

Signature\_\_\_\_\_Date:\_\_\_\_\_

Both Required.